



EXHIBIT A

2021 Required Final Report

(Please submit the report in this outline format)

1. Include a financial summary of the total project or program funded by MCCF with a detailed report describing each expenditure or disbursement category of MCCF grant funds, include copies of checks and invoices for this project.
2. Include a written account of accomplishment and description of the funded project/program. Report documentation shall include, at a minimum, information related to the questions below:
 - a. What expected and unexpected successes did the project/program encounter?
 - b. What expected and unexpected problems did the project/program encounter?
 - c. How many people were served by the project/program, and what was the impact on them?
 - d. What are the lasting benefits of the project/program?
 - e. If the project/program were to be done again, would anything be done differently? If so, how?
 - f. What are the specific plans for continuation of the project/program?
 - g. Were there other sources of funds used to support the project/program? If so, please indicate the sources, amounts, and for what specifically these funds paid.
3. Include photo documentation of project/program and testimonials from clients. Please send photos by email to jmartineau@mccfoundation.org.